

**Minutes of the Waiau Catchment Liaison Committee  
Annual General Meeting, held at the Waiau Town &  
Country Club, 41 King Street, Tuatapere, on  
Monday 15 April 2024, at 1.30 pm.**



<b>Present:</b>	Mr P Marshall	(Waiau) <i>Co-Chair</i>
	Mr P Baker	(Waiau) <i>Co-Chair</i>
	Mr Q Erskine	(Waiau)
	Mr A Feierabend	(Waiau)
	Mr B Howden	(Waiau)
	Mr A Lord	(Waiau)
	Mr J Minty	(Waiau)
	Mr N Parris	(Waiau)
	Mr T Slee	(Waiau)
	Mr K Sutherland	(Waiau)
<b>In Attendance:</b>	Mr H Cuthbert	(Meridian Energy Ltd)
	Chairman N Horrell	(Environment Southland)
	Cr P McDonald	(Environment Southland)
	Cr P Evans	(Environment Southland)
	Cr L Ludlow	(Environment Southland)
	Mr P Pollard	(Team Leader, Catchment)
	Mr M Harvey	(Works Supervisor)
	Ms E Lawton	(Team Leader, Catchment Integration)
	Mrs N Bulling	(Land Sustainability Officer)
	Ms J Crane	(Team Leader Catchment Integration)
	Mrs J Hazley	(Team Leader Biosecurity – Plants)
	Mrs T Hawkins	(Chief Financial Officer)
	Mrs T Adendorff	(Team Leader Finance Operations)
	Ms M Geldenhuys	(Personal Assistant – Minutes)

**1 Welcome and Chairman's Report (*Haere mai*)**

Mr P Marshall welcomed all attendees to the meeting and spoke to the Co-Chair's Report, highlighting some key points of concern:

- Term of Reference
- Flood damage and erosion to the riverbank
- Gravel extraction
- Funding from Meridian toward erosion to the riverbank
- Rates reform process as part of the LTP

Motion by Mr N Pearce, second by Ms A Barrett to direct the co-chairs to reactivate the mediation around the funding for erosion damages to the riverbank.

**Carried**

## 2 Apologies (*Nga Pa Pouri*)

***Agreed by consensus:***

That apologies be recorded on behalf of Mr Colin Devan, Mr Eric Erskine, Mr Simon Hopcroft, Ms Nessa Legg, Mr Grant Bell, Mr Mike O'Brien and Mr Richard Slee.

Carried

## 3 Terms of Reference

Mrs E Lawton spoke to the Terms of Reference (ToR), confirming after discussions with the council that the current role of the Catchment Liaison Committee will continue unchanged into the foreseeable future. Depending on the outcome of the LTP, there could be some minor changes made to the TOR.

Council and Chairs are aware that there is no specific reference to the relationship between the Waiau Liaison Committee and the funding received from Meridian (1996 agreement). Together options have been identified to remedy this.

Any proposed changes to the TOR would be done in collaboration with the Catchment Liaison Committee Chairs. The Chairs would bring these proposed changes back to their committees. If there was enough agreement, the final sign-off would have to go through Council.

## 4 Confirmation of Minutes of Meeting of 27 February 2023

***Resolved:***

**Moved Mr K Sutherland, seconded Mr B Howden, that the minutes of the Waiau Catchment Liaison Committee Annual General Meeting held on 27 February 2023 be confirmed as a true and accurate record.**

Carried

## 5 Matters Arising

There were no matters arising from the previous minutes of the meeting.

## 6 Appointment of Committee and membership

Cr McDonald assumed the Chair and called for nominations for the position of Chair and Co-Chairs of the Waiau Catchment Liaison Committee.

***Resolved:***

**Moved Mr A Lord, seconded Mr K Sutherland that Mr P Baker and Mr P Marshal be elected to the position of Co-Chair of the Waiau Catchment Liaison Committee.**

Carried

***Resolves:***

**Moved Mr K Sutherland, seconded Mr P Baker that the current member of the Steering Committee remains the same.**

**Carried**

***Agreed by consensus:***

Membership of the Committee was then called for; and agreed that those present, those who had lodged apologies for the meeting, and those on the list for Committee Members, should constitute the members of the Committee.

**Carried**

## **7 Financial Report – 2023/24 and proposed 2024/25**

Mr Pollard spoke to the draft budget for 2024/25FY outlining the shortfall in the budget around the fencing maintenance and fairway spraying. To fully fund this, it needs to increase by \$110,000.

Mr P Baker proposed that the Steering Group Committee address the numbers. Mr P Pollard to provide a fully funded cost option to discuss at their next meeting and make a decision on that.

***Resolved:***

**Moved Mr N Parris, second Mr K Sutherland that the proposed 2024/25 FY budget are referred to the Steering Group Committee for approval.**

**Carried**

## **8 Catchment Report**

Mr Pollard spoke to his catchment presentation and the draft budget for 2024/25FY, bring the following to the committees' attention:

- Willows growing on the riverbank, getting bigger and bigger. In the past have been sprayed successful by helicopter, but when they die, and breakdown get picked up by floodwater and get caught in fences causing damage. The removing is costly; therefore, spraying is not an option. Suggested to remove them with diggers before they end up in the river.
- Vegetation fence spraying programme was established 3years ago, highlighting an overspend in the budget, being a costly programme.

Tuatapere flood banks: The ownership reverted back to Wallace County Council and since then have merged with SDC. There are no real records available on what the arrangement was, therefor SDC don't accept that it is their asset. After discussion between SDC and Environment Southland, Environment Southland took on the responsibility to complete the work, shared funding with SDC.

## 8 General

Mr P Baker asked that two matters be addressed as discussed by the Steering Group Committee, on extra funds required for fencing budget.

***Resolved:***

***Motion moved Mr A Lord, second B Howden that the Waiau Liaison Committee***

- i. direct Environment Southland to release such unbudgeted monies, is necessary from the Special Projects Fund to replace berm fencing washed away by flooding, where stock have potential access to the river;***
- ii. that the annual transfer from the Disaster Reserve of around \$66,800 be redirected to the works budget.***

## 9 Termination

As there was no further business, the meeting was closed at 2:50pm.