

**Minutes of the Waimatuku Catchment Liaison  
Committee Annual General Meeting, held at  
Waimatuku Hall, Waimatuku  
Thursday 4 April 2024, at 09.30 am.**

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**Present:** Mr C Hitchcock (chair)  
Mr A Fraser (deputy chair)  
Mr G Allison  
Mr MJ McGimpsey  
Mr R Millar  
Mr A Strang  
Mr T Strang

**In Attendance:** Sue Allison  
Chairman N Horrell (Environment Southland)  
Cr P McDonald (Environment Southland)  
Mr P Pollard (Environment Southland)  
Mrs E Lawton (Environment Southland)  
Mrs A Meade (Environment Southland)  
Mrs N Bulling (Environment Southland)  
Ms K Brown (Environment Southland)  
Mrs T Hawkins (Environment Southland)  
Mrs T Adendorff (Environment Southland)  
Ms M Geldenhuys (Personal Assistant – Minutes)

**1 Welcome and Chairman's Report (*Haere mai*)**

The Chairman welcomed all attending the meeting and gave a brief update of the past year 2023-2024.

**2 Apologies (*Nga Pa Pouri*)**

**Resolved:**

**Moved Mr G Allison, seconded Tony Strang, that apologies for absence be recorded on behalf of Mr M Strang, Mr E Templeton, Cr J McPhail, Mr C McKenzie and Mrs F Young.**

**Carried**

### 3 Terms of Reference

The attached Terms of Reference (ToR) is a guideline to the Committee and currently not a final version. In result of what happens through the LTP, this document's design will be altered to line up with the purpose of the Committee and discussed at the next AGM.  
Request to include soil conservation to the areas of opportunity.

### 4 Confirmation of Minutes of Meeting of 24 February 2023

*Resolved:*

**Moved Mr A Fraser, seconded Mr C Hitchcock, that the minutes of the Waimatuku Catchment Liaison Committee Annual General Meeting held on 24 February 2023 be confirmed as a true and accurate record.**

**Carried**

### 5 Matters Arising

Mr C Hitchcock visited the Waimatuku mouth and noted that the direction of the flow has changed more to the south. High tide causes cut outs, some of the sand dunes are washed away, and getting closer to new river farms. Question asked what is the possibility of opening the mouth?

This is not an easy task and will be a costly approach. Request to investigate the mouth as a committee and to determine what the best solution would be. Mr P Pollard mentioned as this falls under the Coastal Marine area, consent for work to be done to the mouth would be required from Coastal Marine.

Step one: Mr C Hitchcock will arrange a meeting between the committee and Environment Southland staff to visit the mouth.

### 6 Appointment of Committee and membership

Nominations was called by Cr P McDonald for the position of Chairman for the Waimatuku Catchment Liaison Committee. Noted that the appointment of the Chairman of the Waimatuku Catchment Liaison Committee was biannual and would be on the agenda for the 2025 AGM.

*Resolved:*

**Moved Mr A Strang, seconded Mr A Fraser that Mr Colin Hitchcock be elected as Chairman of the Waimatuku Catchment Liaison Committee.**

**Carried**

**Agreed by consensus:**

Membership of the Committee was then called for; and agreed that those present, together with all those who had lodged apologies for the meeting, and those on the list for Committee Members, should constitute the members of the Committee.

**Resolved:**

**Moved Mr A Strang, seconded Mr T Strang that the Committee comprise the members present, those who had recorded apologies, and those who are listed as Committee members that was circulated with the agenda of the meeting.**

**Carried**

## **7 Financial Report – 2022/23 and proposed 2023/2024**

Mrs T Hawkins presented and spoke to the Draft Budget, highlighted and proposed the following:

Transfer to Aparima (part funding of the stop bank) \$9,213 – to be included in the draft 2024/25 budget.

**Resolved:**

**Moved Mr A Fraser, seconded Mr T Strang that Waimatuku Catchment Liaison Committee approve the proposed 2024/25 Works Programme and Budget for the Waimatuku Catchment Rating District, conditional to include the ‘Transfer to Aparima’ amount of \$9,213 to the 2024/25 budget.**

**Carried**

## **8 Catchment Report**

Mr P Pollard spoke to the draft budget 2024/25 and discussed the increase to the channel maintenance, reason being to keep up with inflation and the fund changes due to Aparima not included in the 2024/25 budget.

Mrs T Hawkins spoke to the draft LTP budget, out for consultation, highlighting the following key points:

The policy assumptions and policy changes now support the cost to the 2024/25 draft budget. Proposed that staff budget is shared across the different drain areas, as it is hard to budget individually.

## 9 General

**Presentations:**

Mrs A Meade spoke to the Biosecurity and Biodiversity presentation.

Mrs N Bulling spoke to the Catchment presentation.

Mrs E Lawton spoke about the Murihiku slow the flow project.

Mrs T Hawkins spoke to the LTP 2024–2034 presentation.

All presentations will be retained on file.

## 10 Termination

As there was no further business, the meeting closed at 11:43 am.