

Mataura Catchment Liaison Committee

MATAURA CATCHMENT GROUP GRANT APPLICATION FORM

Section 1: General information

Catchment Group Name: _____

Contact Person 1: _____

Contact Person 2: _____

Address: _____

Mobile: _____

Email: _____

Note: To support this application you may wish to include the following:

- ▶ A copy of your constitution, strategic plan or objectives if you have them.
- ▶ A copy of the previous year's financial records if available.
- ▶ A list of office bearers and members of the catchment group.

Section 2: Catchment issues

Describe the issues in your catchment

Section 3: Project Information

Describe the project plan

What the project aims to do? What will be done? Who will do it? What materials will be used? How long will it take?

Project timeframes

Intended project start date:	
Intended project completion date:	

The application needs to be supported by a photograph and/or map showing the location of works.

Does your project benefit the following?		Describe the benefits
Soil Conservation e.g. minimising erosion, improving soil health	Yes / No	
Water Quality e.g. reducing contaminants entering lakes, rivers, and estuaries	Yes / No	
Biodiversity e.g. enhancing or preserving native plants and animals	Yes / No	
Climate Resilience e.g. reducing flooding risk, slowing flowing water	Yes / No	
Other		

Section 4: Budget

Item	No. units required	Per unit cost (\$)	Provided by Applicant (hours and rate)	Provided by Contractor (hours and rate)	Total cost (Excluding GST)
Labour <i>Please describe e.g. digger work, planting, spraying</i>					
Materials <i>Please describe e.g. pipes, fence posts, netting/ wire, plants</i>					
Other <i>Please describe e.g. professional services, machinery, transport, field days</i>					
Total project cost (excluding GST)					
Total funding sought from this grant by the applicant					



Total other funding	
Please advise below if funding is being sought from any other sources and if so, how much, who from, and when funding would be confirmed.	

Section 5: Declaration

The information contained in the application is true and correct.

Applicant - Catchment Group contact person 1

Signed: _____ Date: _____

Applicant - Catchment Group contact person 2

Signed: _____ Date: _____

Send your completed application form to service@es.govt.nz with “Mataura Catchment Group Grants” in the subject line.

Environment Southland representative	
Signed: _____	Date: _____
Objective ID: _____	



Mataura Catchment Liaison Committee

Mataura Catchment Group Grant

Minor Works Agreement

Minor Works Agreement

File No:

1. The rate of grant assistance is based on the total cost of the work, but not exceeding the estimate approved by Environment Southland (the Council).
2. The applicant may proceed with the project in accordance with the approved specifications following advice of approval from the Council.
3. Riparian planting, fencing or structures are to be placed so that they do not hinder access for machinery to carry out drain maintenance works managed by the Council.
4. The Council reserves the right to withdraw its approval of the project at any time before the commencement of work.
5. The applicant agrees not to damage, interfere with or demolish structures or plantings without first obtaining the Council's consent in writing.
6. Where relevant, controlled grazing with sheep only to suppress noxious weeds and rank grass growth is permitted, on condition of the following:
 - No grazing during the months of May to September inclusive
 - No significant de-vegetation occurs
 - A minimum grass sward height of 100mm is maintained
 - Grazing shall not damage any assisted riparian plantings
7. Pest flora and fauna control is the responsibility of the catchment group or landowner.
8. The applicant agrees to maintain any plantings, fencing and structures in good stock proof order and condition; any such maintenance to be at the applicant's own cost.
9. The applicant agrees to refund to the Council the amount of the grant paid by the Council if there is a failure to comply with any of the conditions specified in this agreement.
10. The applicant agrees to produce prior to claim for assistance such receipts, invoices and vouchers relevant to the project as the Council may require.
11. The applicant agrees to permit the staff of the Council to inspect the project at all reasonable times.
12. The Catchment Group/Landowner will not transfer or otherwise dispose of the Land to another person without first arranging for that other person to enter into a replacement agreement with the Council, whereby that other person agrees to assume the Catchment Group/Landowner's obligations under this Agreement for the unexpired term of the agreement.
13. This agreement exists for a period of 20 years from the date of signing.
14. This agreement applies in respect of the applicant's land described as [legal description of property]

The Catchment Group acknowledges that they and the Landowner have read and understood this agreement, and in particular understands that the Agreement must repay the grant if there is a breach of this Agreement which includes disposing of the Land without first arranging for the new owner to sign a replacement agreement.

Name of applicant: _____

Signature of applicant: _____

Date: _____

Name of witness: _____

Signature of witness: _____

Date: _____

Name of authorised representative of Council: _____

Signature of authorised representative of Council: _____

Date: _____